



An Exclusive Place For Buying Wholesale

## HundredPercentWholesale.com

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### Dropshipping Order Instruction

1. Complete the **“Dropship Application Form”** and fax it to us. Please allow 1-2 business days for us to set up your dropshipping account.
2. Click on **“My Account”** at right upper corner in [www.HundredPercentWholesale.com](http://www.HundredPercentWholesale.com).
  - i) Please note: Don't use shopping cart. It will request a minimum of \$100 per order.
3. Click on **“Enter an Order”**. You can start enter your dropship order.
  - ii) If the system doesn't let you enter an item. It means this item is not available.
  - iii) Please note: The billing address will be always your billing address which is showing on the **“Dropship Application Form”**. Shipping address will be your customer's shipping address.

All drop-ship orders will ship with a packing list only to the shipping address entered into the order. A handling fee of \$5.00 of domestic address or \$7.00 of international and APO military addresses will be applied to your invoice which will be emailed to you.