



Delaware Business Incorporators, Inc.

3422 Old Capitol Trail, Suite 700

Wilmington, DE 19808

Telephone: 302-996-5819 or 1-800-423-2993 - Monday thru Friday from 8:30 am to 5:00 pm EST

Fax Order Form to: 302-996-5818 or 1-800-423-0423

Secure Order Online: www.DelawareBusinessIncorporators.com

Scan/Email Order Form to: support@dbiglobal.com

NEW "DELAWARE" COMPANY ORDER FORM

Name of New Company: 1st Choice: _____

2nd Choice: _____

Type of Entity: LLC Series LLC Stock Corp. Close Corp. Non-Profit Corp. LP LLLP

What State would you like to incorporate in? Delaware Other: _____

Enter the Name and Address of the initial member of director below: **Do NOT include names on certificate** (If you do not list names on the certificate, we will prepare a private resolution naming the initial member or director who is authorized to open bank accounts, etc.)

1. _____

2. _____

3. _____

Name of Contact Person: _____ Email: _____

Phone: _____ Alt Phone: _____

Billing Address: _____

City/State/Zip/Postal/Code/Country: _____

Check if same as billing. Shipping Address: (No PO Boxes): _____

City/State/Zip/Postal/Code/Country: _____

Standard Elections: Delaware Business Incorporators, Inc. will be your registered agent. LLCs will be formed with Perpetual Existence and will declare as "Disregarded Entity" or partnership for tax purposes. Stock corporations will be formed with the General Purpose Statement, with 1,500 shares of common stock at no par value unless otherwise indicated. The fiscal year end will be December.

Special Instructions: _____

FEE SCHEDULE and PAYMENT INFORMATION

Services Included in Package	Economy	Economy Plus	Essential ***	Series LLC	Silver International	Gold International	Platinum International
Preparation of certificate for Delaware	X	X	X	X	X	X	X
State of Delaware filing fees	X	X	X	X	X	X	X
Certificate delivered by email in 1-3 days	X	X	X	X	X	X	X
Delaware Registered Agent for 12 months*	X	X	X	X	X	X	X
Corporate Kit or Operating Agreement		X	X	X		X	X
Stock/Membership Certificates		X	X	X		X	X
Company Seal & Binder		X	X	X		X	X
Federal Tax ID No. (EIN) form preparation		X	X	X			X
Certificate of Good Standing			X	X			
Certificate of Incumbency							X
Foreign Qualification - Another State**			X				
FREE*** Shipping of Documents and Corporate Kit	X	X	X	X	X	X	X
PACKAGE FEE:	\$175.00	\$275.00	\$475.00	\$395.00	\$395.00	\$495.00	\$595.00
Select package by checking box	[]	[]	[]	[]	[]	[]	[]

* Delaware Registered agent fee is \$100.00/year for billing within the US; \$120.00/year for billing outside the US. Registered Agent for states other than Delaware is \$165.00/year per state. ** If ordering the Essential Package, please indicate additional state: _____

***Most countries. Shipping surcharges MAY apply. We will contact you prior to processing your order if surcharges will apply. US shipping is FREE.

I authorize DBI to charge my credit card: Visa Mastercard Discover American Express

Credit Card Number: _____ **Exp. Date:** _____ / _____ **Security Code:** _____

I am making my payment by Western Union or Bank Wire Transfer. **Please add \$45.00 to your order.** Please scan/email or fax your remittance advice or money transfer details. Scan/email to: support@dbiglobal.com or FAX to: 302-996-5818.

CARDHOLDER NAME: _____ AUTHORIZED SIGNATURE: X _____

TERMS AND CONDITIONS: Delaware Business Incorporators, Inc. (hereafter DBI) is a service company. DBI does not maintain Attorneys or Tax Accountants on staff and cannot furnish legal or tax advice. DBI expressly disclaims any liability for relying on authorizations, instructions or information provided by a party who represents himself or herself as the person authorized by the entity in question to request or execute the filing ordered. All information supplied and filing services provided are intended to provide a convenient method for completing and filing documents with the Corporations Division of the Secretary of State of Delaware and other states and related agencies. The information provided by DBI is of general application and for informational purposes only. It is not intended to replace the advice of an attorney or tax accountant and does not constitute individualized legal advice, legal service, or tax advice, and no representations or warranties, express or implied, are given regarding the legal, tax or other consequences resulting from the use of our services, including but not limited to information and/or forms. The information supplied by DBI is supplied only with the understanding that DBI and its employees, agents and/or representatives are not engaged in rendering legal services, legal advice, or tax advice. DBI expressly disclaims any liability, loss or risk incurred as a consequence, directly or indirectly, of the use and application of any of the contents of this information. DBI will provide the first 12 months of Delaware Registered Agent service for free on purchase of a Delaware new entity registration package. Client acknowledges by his/her signature above that after the initial 12 months of Registered Agent service, a Registered Agent service renewal fee shall be due in the anniversary month of formation in order to continue DBI's service as Registered Agent. It is the client's responsibility to notify DBI of any change of client's contact information immediately. DBI will forward Service of Process received as Registered Agent to client's last known address if client has paid for renewal of Registered Agent services. Should DBI be unable to contact client due to client's failure to notify DBI of a change in client's contact information, DBI will not be held responsible for any legal consequences, including but not limited to default judgements found against client. Client further acknowledges that Delaware Corporations must pay Delaware Franchise Tax and file an Annual Report each year before the deadline of March 1st, and Delaware LLC's and LP's must pay the Delaware LLC/LP Tax each year before the deadline of June 1st, regardless of circumstances and until a Certificate of Cancellation or Certificate of Dissolution is filed. Client acknowledges by his/her signature above that it is the client's responsibility to pay said taxes and/or file annual reports. Unless client is actively enrolled in the Good Standing Protection Service program (hereafter GSPS) and subject to the terms and conditions of the GSPS program as set forth on the GSPS enrollment form, DBI will not be held responsible for client's charter being declared VOID or Forfeit, or for loss of "Good Standing" status, nor will DBI be held responsible for any penalties, late fees or interest incurred. For Registered Agent Service, requests for Cancellation of Service or Notice of Dissolution or Cancellation of Charter must be received no less than 30 days before the desired cancellation date. Resident Agent Fees are not refundable in full, in part or pro-rata. Orders for Cancellation or Dissolution of charter should be received by December 1st of the year of closure to avoid additional tax liability. DBI reserves the right to refuse service or order fulfillment, with notice at time of refusal, at its discretion, for reasons including but not limited to: any order for which incomplete information or instructions are provided; any order for which a request for further information or instructions made by DBI subsequent to receipt of order form is not honored; and any order for which payment is insufficient to cover all costs. Payment in full is due in advance of execution of services. If Client's credit card, check or money transfer proves invalid or insufficient, client agrees to pay in full for the services ordered by any method necessary. DBI will rely on the information provided on order form and instructions received from the client to fill out, sign on behalf of the client and file documents required to register a new company in Delaware plus any other services ordered. Depending on services ordered, some additional information may be required after receipt of order form. Certificates for New Company Registration in Delaware are typically received in 1-3 business days; actual time in process varies by Div. of Corp. work volume. Processing time for services requested in other states and municipalities varies, please contact a DBI Incorporation Specialist for an estimate. Expedited service is available on request for an additional charge. By signing above, I agree to the Terms and Conditions. (REVISED 4/1/2017)