

## **Premium Foam Conversion ORDER FULFILLMENT GUIDELINES**

### **Preparation:**

In order to complete a Premium Foam Conversion upgrade, you must send your stock OEM seat to us to convert. If this is not what you had in mind, please call to discuss and/or cancel any pending orders with Sargent Cycle Products.

For a smooth process with the least amount of down time, please consider these helpful tips for handling your Premium foam Conversion:

1. Pre-order your Premium Foam Conversion with one of our sales reps or on our webstore.
2. Once you have an order confirmation, please make note of your order number (on your order confirmation sent via email).
3. Box up your stock seat and ship pre-paid and insured to:

Sargent Cycle Products  
**PFC Order # (Your Order Number)**  
1036 Hubbard Street  
Jacksonville, FL 32206

For orders placed in advance, we will schedule your foam and cover production in advance of your seat's arrival. This will minimize the turnaround time in our facility.

In your return shipment, you will receive your freshly converted, upgraded stock seat with Sargent's World Sport foam and hand-crafted seat cover professionally installed as well as your original OEM foam and seat cover.

With the exception of PayPal transactions, your credit card will not be billed until we ship your finished order. Due to PayPal processing restrictions, we will bill PayPal orders when the order is placed.

This item is covered by the *Sargent Direct 2.5.5. Extended Warranty*. It is also eligible for a return/uninstall for a fee to reinstall your OEM components.

### **Thank you!**

We hope you enjoy your new Premium Foam Conversion from Sargent!